



Agenda

Community Engagement Forum Partnership Board (Southern)

Venue: Community House, Selby

Date: Wednesday 27 July 2016

Time: 7.00 p.m.

To: District and County Councillors
Councillors M Jordan (Chair), C Lunn, J McCartney,
M McCartney, C Pearson, D White and D Peart.

Co-opted members
Jack Burbidge, Jack Davie, Steve Laurenson, Gillian Ivey,
Dave Perry, Kathleen Walton and Keith Westwood.

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES

To confirm as a correct record the minutes of the Southern CEF Funding Sub-Committee held on 14 April 2016 (pages 1 to 3 attached).

To confirm as a correct record the minutes of the Southern CEF Partnership Board held on 14 April 2016 (pages 4 to 9 attached).

To confirm as a correct record the minutes of the Southern CEF Forum meeting held on 9 June 2016 (pages 10 to 12 attached).

4. CO-OPTED BOARD MEMBER VACANCY

To consider co-opting members to the Southern CEF Partnership Board.

5. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 9 June 2016.
(oral report).

6. COMMUNITY DEVELOPMENT PLAN

To consider progress and developments relating to the Community Development Plan (pages 13 to 15 attached).

7. SOUTHERN CEF ANNUAL IMPACT REPORT 2015-16

To consider the Southern CEF Annual Impact Report 2015-16
(pages 16 to 19 attached).

8. SOUTHERN CEF IMPACT / PROVIDING VALUE FOR MONEY

To discuss the impact of the Southern Community Engagement Forum.

9. MARKETING AND PUBLICITY

To consider any marketing and publicity matters.

10. BUDGET UPDATE

To consider the Southern CEF budget (pages 20 to 21 attached).

11. FUNDING APPLICATIONS

To consider the recommendations of the Funding Sub-Committee in relation to the following funding applications received (pages 22 to 71 attached):

- 11.1. Applicant: Horton Housing Association
Project: GRT History Month 2016
Amount: £570.00
- 11.2. Applicant: West Haddlesey Parish Meeting
Project: Fencing
Amount: £3,600.00
- 11.3. Applicant: Cridling Stubbs Village Hall (CSVH)
Project: Chairs for Change
Amount: £1000.00

12. NEXT MEETING

To confirm the date, time and location of the next Southern CEF Partnership Board and Forum meetings.

Dates of next meetings
Forum – 8 December 2016
Partnership Board – 20 October 2016

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Janine Jenkinson, Democratic Services on 01757 292268 or email jjenkinson@selby.gov.uk.



Minutes

Community Engagement Forum Funding Sub-Committee (Southern)

Venue:	Community House, Selby
Date:	Thursday 14 April 2016
Time:	6.30 p.m.
Present:	<u>District and County Councillors</u> Councillor C Pearson (Chair), Dave Perry and Steve Laurenson.
Apologies:	None
Officers present:	Chris Hailey-Norris – Association of Voluntary Service (AVS) Officer and Janine Jenkinson, (Democratic Services Officer, Selby District Council).
Public:	6

1. DISCLOSURES OF INTEREST

There were no declarations of interest made.

2. BUDGET UPDATE

The Sub-Committee considered the Southern CEF budget update provided in the agenda.

RESOLVED:

To note the budget update.

3. FUNDING APPLICATIONS

Horton Housing

Nickie Lamb, Manager Horton Housing Association informed the Board that funding had previously been awarded by the Southern CEF to Horton Housing to part fund the provision of a play area on the site in Burn. She explained that it had proved difficult to obtain planning permission for the play area, and due to these difficulties she requested that the funding be transferred to provide a community facility on the same site. The facility would take the form of a static caravan / mobile home located on the site, which would be adapted to provide a drop-in area, a children's corner and an office area.

The Sub-Committee members felt that given the proposal was for a new project, a new application should be submitted that provided full details.

The Sub-Committee agreed to recommend to the Partnership Board that Horton Housing be asked to submit a new application.

Positive Youth CIC

Charlee Bewsher, Director Positive Youth CIC, informed the Sub-Committee that the application was for £1000.00 to expand the work of a Bike Library project, purchase cycle helmets and to enable the organisation to work with groups of young people to provide them with the opportunity to develop skills and knowledge in bicycle maintenance and personal road safety.

The Funding Sub-Committee considered the application and agreed to recommend to the Partnership Board that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Youth Provision
 - Transport

Eggborough Methodist Church – Chairs for Change

Brenda Oldfield from Eggborough Methodist Church informed the Sub-Committee that the application was for £1000.00 to purchase 90 new replacement chairs.

The Funding Sub-Committee considered the application and agreed to recommend to the Partnership Board that the application be approved on the

grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Youth Provision

RESOLVED:

- I. To ask Horton Housing to submit an application for the new project.**
- II. To approve a £1000.00 grant to Positive Youth CIC.**
- III. To approve a £1000.00 grant to Eggborough Methodist Church.**

The Chair closed the meeting at 7.00 p.m.



Minutes

Community Engagement Forum Partnership Board (Southern)

Venue:	Community House, Selby
Date:	Thursday 14 April 2016
Time:	7.00 p.m.
Present:	<u>District and County Councillors</u> Councillors M Jordan (Chair), C Pearson, and D Peart. <u>Co-opted Members</u> Dave Perry, Steve Laurenson and Keith Westwood.
Apologies:	Councillors C Lunn and Mrs D White and Gillian Ivey.
Officers present:	Chris Hailey-Norris - Selby District Association of Voluntary Service (AVS) Officer, Linda Slough – Chief Officer, Selby District AVS, and Janine Jenkinson - Democratic Services Officer, (Selby District Council).
Public:	0

1. DISCLOSURES OF INTEREST

There were no declarations of interest made.

2. MINUTES

The Partnership Board considered the minutes of the Southern CEF Partnership Board and Funding Sub-Committee held on 14 January 2016. Steve Laurenson stated that he had sent his apologies for the Partnership Board and Funding Sub-Committee but they had not been recorded in the minutes.

With regards to the minutes of the Southern CEF Forum meeting held on 17 March 2016, the Chair requested that Paul Jones (Shire Group of Internal

Drainage Boards) be included in the list of consultation tables present. Steve Laurenson stated that he had not been present at the Forum meeting and therefore his name should be deleted from the attendance list.

RESOLVED:

- I. **That subject to the inclusion of apologies from Steven Laurenson, the minutes of the Partnership Board and Funding Sub-Committee held on 14 January 2016, be approved as a correct record.**
- II. **That subject to the amendments detailed above, the minutes of the Southern CEF Forum held on 17 March 2016 be approved as a correct record.**

3. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Chair reported that the last Community Engagement Forum had been held on Thursday 17 March 2016 at Eggborough Sports and Social Club, Eggborough. The focus of the meeting had been flood mitigation.

Representatives from Emergency Planning, North Yorkshire County Council (NYCC), Environment Agency, the Shire Group of Internal Drainage Boards and Environmental Health, Selby District Council had been in attendance.

The Board was informed that the Forum had been well attended by parish councillors and a number of questions and issues had been raised with the representative speakers.

RESOLVED:

To note the update.

4. COMMUNITY DEVELOPMENT PLAN

The AVS Officer reported that the Southern CEF had been asked to sponsor the Selby and Goole Community Pride Awards - Volunteer of the Year Award with sponsorship costing £250. The sponsorship would include Southern CEF branding on the trophy and a member of the CEF would be invited along to the event held in November at Drax Sport and Social Club.

The Partnership Board agreed to sponsor the Award.

The AVS Officer provided the Board with an update on the following priorities of the Southern Community Development Plan (CDP):

Loneliness and Isolation

The Partnership Board considered the projects detailed in the CDP.

The AVS Officer informed Board Members that over 200 patients had now been assessed through the Social Prescribing Service. Follow up impact assessments had also been carried out and the assessments had indicated that the Service had had a positive impact in respect of eight of the measuring indicators. It was noted that the Service would be finishing at the end of April 2016.

Youth Provision

Board members were informed that Lesley Senior from Bee Able had submitted a proposal to provide four youth activity events across a number of locations in the Southern CEF area. Events would include a mobile cinema, interactive talks from the Police, Fire Service, and St. Johns Ambulance, magic shows and circus skills.

The proposal also included costs to provide community transport. Board members felt that given there had been little take up of this provision at previous events it would not be cost effective to provide transport.

The estimated cost of providing four youth activity days was £1590.00.

The AVS Officer suggested that to promote the event flyers could be distributed to all households in the following areas: Hambleton, Drax, Hensall, Eggborough, Whitley, Beal, Kellington, and Thorpe Willoughby.

The Partnership Board agreed to support the events.

Transport

The Chief Officer, Selby District AVS reported that there had been a significant decline in the use of the AVS community transport service. The Chief Officer informed Board members that following the Southern CEF Forum meeting held in December 2015, she had met with representatives from Age UK and Tadcaster Community Transport to discuss ways of promoting community transport, and encouraging more people to volunteer as drivers.

The Chief Officer advised that whilst it had been agreed at the meeting that joint working was beneficial in some areas, each organisation had agreed to focus efforts in their respective localities on retaining service provision.

RESOLVED:

- i. To note the update.**
- ii. To sponsor the Selby and Goole Community Pride Awards - Volunteer of the Year Award at a cost of £250.**
- iii. To support the proposal from Bee Able to provide four youth activity events across a number of locations in the Southern CEF area at an estimated cost of £1590.00.**

- iv. **The AVS Officer to explore the cost of printing and distributing flyers to households in the Southern CEF area to promote the youth activity events and to circulate details to Partnership Board members.**

5. DEMENTIA AWARENESS

The Democratic Services Officer reported that Dementia Forward had offered to provide a dementia awareness presentation at a Southern CEF Forum meeting.

The Partnership Board considered the proposal and agreed that the theme of the next Forum meeting would be 'Caring for Carers'. The AVS Officer was asked to invite representatives from the following organisations: Dementia Forward, Carers Count, Age UK and the Selby Social Prescribing Service.

RESOLVED:

To ask the AVS Officer to make the arrangements for the next Southern CEF Forum meeting themed 'Caring for Carers'.

6. MARKETING AND PUBLICITY

There were no matters discussed under this item.

7. SOUTHERN CEF – WEEKEND EVENT

The Partnership Board had agreed to host four youth activity days across the Southern CEF area under the previous agenda item - Community Development Plan – Youth Provision.

8. BUDGET UPDATE

The Board considered the latest Southern CEF budget update provided in the agenda.

RESOLVED:

To note the budget update.

9. FUNDING APPLICATIONS

The Funding Sub-Committee had met prior to the Partnership Board and had considered the following applications:

Horton Housing

Councillor Pearson reported that the application was to change the use of funding that had previously been awarded to Horton Housing to part fund the provision of a play area on the site in the village of Burn. Nickie Lamb, Manager Horton Housing Association had attended the Funding Sub-Committee meeting and explained that it had proved difficult to obtain planning permission for the

play area, and due to these difficulties, requested that the funding be transferred to provide a community facility on the site in Burn.

The Funding Sub-Committee had been informed that the facility would take the form of a static caravan / mobile home located on the site which would be adapted to provide a drop-in area, a children's corner and an office area.

Partnership Board members felt that given the proposal was for a new project, a new application should be submitted that provided full details.

The Board agreed to ask Horton Housing to submit a new application.

Positive Youth CIC

The application was for £1000.00 to expand the work of a Bike Library project and to enable the organisation to work with groups of young people to provide them with the opportunity to develop skills and knowledge in bicycle maintenance and personal road safety.

Councillor Pearson informed the Board that the Funding Sub-Committee had considered the application and had agreed to recommend to the Partnership Board that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Youth Provision
 - Transport

Eggborough Methodist Church – Chairs for Change

The application was for £1000.00 to purchase 90 new replacement chairs.

Councillor Pearson informed the Board that the Funding Sub-Committee had considered the application and had agreed to recommend to the Partnership Board that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would provide extensive and detailed benefits for one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
 - Loneliness and Isolation
 - Youth Provision

RESOLVED:

- I. To ask Horton Housing to submit an application for the new project.**
- II. To approve a £1000.00 grant to Positive Youth CIC.**
- III. To approve a £1000.00 grant to Eggborough Methodist Church.**

10. NEXT MEETING

The Chair noted that there were a number of Board members that had not attended a Southern CEF meeting for a significant length of time. The Chair asked the Democratic Services Officer to contact those members that had been absent for a number of meetings to ask if they wished to remain as a member on the Board.

The Chair informed the Board that the next Southern CEF Forum meeting would be held on Thursday 9 June and the next Partnership Board meeting would be held on 14 July.

RESOLVED:

To ask the Democratic Services Officer to contact Partnership Board members that had been absent for a number of Southern CEF Partnership Board and Forum meetings to ask if they wished to remain a member on the Board.

The Chair closed the meeting at 8.15 p.m.



Minutes

Community Engagement Forum (Southern)

Venue:	Eggborough Sports and Social Club, Eggborough
Date:	Thursday 9 June 2016
Time:	6.30 p.m.
Present:	<u>District and County Councillors</u> Councillors M Jordan (Chair) and D Peart. <u>Co-opted Members</u> Steve Laurenson, Dave Perry, Gillian Ivey and Keith Westwood.
Apologies:	Councillor Lunn
Officers present:	Chris Hailey-Norris (Association of Voluntary Service (AVS), and Janine Jenkinson, (Democratic Services Officer, Selby District Council).
Public:	16

1. OPEN SESSION

The open session had consultation tables from North Yorkshire County Council - Highways (NYCC), Community Officer - Selby District Council (SDC), Carers Count, Bee-Able, Dementia Forward, York Bike Libraries, Energy Doctor, Selby Parish Nurses, and North Yorkshire Police.

2. FORUM MEETING – CHAIRMAN’S WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting and introduced, Ian McNiff – Inspector (North Yorkshire Police), Anne Gill and Alison Wimbles (Selby Parish Nurses), Amanda Stevens – Senior Dementia Support Advisor (Dementia Forward), Dawn Theaker – Service Manager (Carers Count), and Richard Gregory – Practice Manager, Social Prescribing Service.

3. FORUM FOCUS – CARERS COUNT

Ian Mcniff (North Yorkshire Police) provided the Forum with an update in relation to crime statistics for the Selby area. He reported that overall crime in the Selby area was currently low, and there had been no violent or theft related crime recently reported. He invited attendees to approach him during the Forum with any queries or questions.

The Forum speakers introduced themselves and outlined the services their organisations provided in relation to carers.

Anne Gill (Selby Parish Nurses) explained she and her colleague Alison Wimbles were registered nurses and had set up a service offering healthcare support to people of all ages. Anne explained that they visited people in their homes and held a drop-in session at King's Church, Selby every Wednesday 9 a.m. -12 p.m.

Richard Gregory (Social Prescribing Service) reported that in May 2015 Selby District Association of Voluntary Service (AVS) had launched a Selby District Social Prescribing Service for a twelve month trial, working in partnership with the Selby District GP Consortia, SHIELD. The Social Prescribing Service aimed to link patients with non-medical sources of support from a wide range of services delivered by voluntary and community sector organisations across the District. Referrals to the Social Prescribing Service came from all surgery GPs across Selby District on behalf of patients who they felt would benefit from support from a community based service. Once referred, a home visit was arranged to undertake an assessment of the patient with the aim of referring them to appropriate community based services, these included exercise classes, Yorkshire Energy Doctor, art groups and friendship matching people with others in a similar situation to themselves. Richard Gregory explained that due to a lack of funding the service would end in September 2016; the cost of running the service was approximately £50,000 per annum.

Anne Stevens (Dementia Forward) explained that Dementia Forward supported people living with dementia and those who cared for them. Dementia Forward provided avenues of support and information and a number of services including a dementia café, and a singing group to anyone who was interested in dementia.

Dawn Theaker (Service Manager, Carers Count) explained that the friendship service aimed to alleviate isolation and loneliness and to promote social interaction, independence, health, well-being and confidence through one-to-one support and group activities. Individuals requesting or referred to the service were then matched with others, based on shared interests, personality and location. The Forum was informed that the service would end in September 2016, due to a lack of funding; the cost of providing the service was currently £19,000 per annum.

The Chair encouraged attendees to visit the consultation tables and discuss any issues with the speakers.

The Chair thanked the public attendees and Forum speakers for attending the meeting.

The Chair closed the meeting at 8.00 p.m.

Southern Community Engagement Forum

Community Development Plan 2015 /16

Update July 2016

Raising Awareness of the CEF

Progress	Lead
Agreed at PB meeting January 2016 to look at possibility of the CEF sponsoring an award at the annual Selby and Goole Community Pride Awards, held at Drax each year.	CHN
Promotion has started with the awards. Southern CEF mentioned in press releases and information available on the awards website. Assisted with press releases and commenced promoting how to nominate through AVS newsletter, at partnership meetings.	CHN

Developing CEF forums

Progress	Lead
Targeted themed event on Flooding for Parish Councils. Specific invites were sent to all Parish Councils. Event attended by a range of organisations and held as a practical planning workshop.	
Review of event to take place at next PB meeting in April 2016. Agreed that different people had attended the event, positive feedback from attendees.	Cllr Jordan
Targeted themed event for Carers, promoting services available in the area for Carers. Information circulated through a specific flyer delivered door to door.	
Review of event at next PB meeting in July 2016	Cllr Jordan

Loneliness and Isolation

Progress	Lead
Social Prescribing Service Launched May 2015 – uptake has been quick.	CHN - AVS
Lending people ipads? Hudles? Tackling the fear of technology to open people's horizons! – giving people an insight into technology.	
Next Public Forum focused on Loneliness and Isolation with a tea dance beforehand – summer 2015	Done
Through Social Prescribing funding has been secured for a Befriending Service to be launched – staff member being recruited August 2015.	Carers Count / CHN AVS
New Friendship in Selby District has been launched, funded by AVS Social Prescribing Service and managed by Carers Count. Funding has been secured for a year. Coordinator has been appointed and commenced 1 st Oct 15 A press release has been done and work on a promotional flyer is underway.	Carers Count
300 organisations and their activities now detailed on the AVS Voluntary and Community Sector database.	AVS
July 16 - Over 250 patients have now been assessed through the Social Prescribing Service. Follow up impact assessments have now commenced, demonstrating a positive impact on 8 measuring indicators. Service extended to the end of September 2016. Referrals extended to include the Community Response Team following presentation to the staff team.	AVS

Attended first Northern Social Prescribing Conference, provided an overview of the service, and contacted NHS England for assistance with continuation funding.	
Meeting with Carlton Primary school Head and Governors to develop their library into a community hub to address arrange of issues in the local community including loneliness and isolation. Assisted with developing a plan for development and a funding proposal to the CEF.	CHN
Support work with Carers Count to look at taking forward the Friendship Service – new structure proposed and costed to develop Friendship Circles in villages.	CHN / Dawn Theaker

Youth Provision

Progress	Lead
Youth Forum – To encourage young people to help themselves. Meeting held with Lesley March 2015	Lesley Senior, CHN
Youth Provision Initiative Proposal It was agreed that it would be good to hold an event for all local service providers and the children / young people they support to come together to share issues and ideas. Planning Event September 2015 The Southern CEF invited all youth group leaders and children to attend a consultation / planning evening. The event will be organised as an interactive workshop enabling the children and youth leaders to share their issues, develop ideas and work up an appropriately structured event for each half term holiday.	Lesley Senior / CH
Youth event held on 25 th Sep 2015 attended by 11 young people and 14 adults. A summary of the event and a proposal for next steps has been prepared for CEF PB to consider. Key priorities and proposals developed are <ul style="list-style-type: none"> ▪ To hold monthly youth based workshops ▪ Have a cinema to go on tour throughout the villages in the area ▪ Promote football opportunities via WLCT 	
Additional online survey circulated to youth groups and organisations in the Southern CEF area – a further 3 responses received – requesting – cinema, dance and baking activities.	
Two meetings held with BeeAble to request a planning proposal to hold events across the next year incorporating all the findings.	
April 16 -PB agreed to fund 4 events for young people to include appropriate staffing, entertainment, room hire and buffet lunch. May 16 - Flyer produced and circulated to households in the area. All schools have been emailed and further promotion to CEF database, AVS newsletter and at partnership meetings. Further promotion through the Parent Power Network. July 16 - Venues booked, cinema arranged, workshops planned, bookings coming in.	Lesley Senior / CHN

Transport

Next Steps	Lead
<p>Public transport – some villages well served, some not. Volunteer car scheme – need to market the service more.</p> <p>Need to review community transport provision, promoting volunteering opportunities.</p>	<p>Cllr Ivey and LS</p>
<p>Eastern CEF transport survey launched October 2015 which has since been completed by Southern CEF residents. A total of 164 surveys have now been completed representing 480 residents. Latest report capturing results to date has been prepared. The survey remains live for people to contribute.</p>	<p>CHN</p>
<p>Southern CEF Public Forum held in Dec 2015 focusing on transport issues. At the event it was agreed that AGE UK, Selby District AVS and the Tadcaster Community Transport scheme would meet to look at ways to further promote community transport and encourage more people to volunteer as drivers. Following the meeting a list of recommendations to be circulated to the Southern CEF PB.</p>	<p>LS</p>
<p>July 16 - Staff changes at AVS, work commencing on a strategic review of Community Transport.</p> <p>NYCC have created a marketing role for Community Transport initiatives across the District.</p>	<p>AVS</p>

Southern CEF Annual Impact Report 2015-16



Chair's Foreword

This has been an exciting time for the Southern CEF as we have begun to implement our new Community Development Plan.

The Partnership Board have rethought what public events we conduct and how we promote them leading to a new tailored programme of themed events focusing on different members of the community.

I am delighted to see the range of community organisations and initiatives that we have been able to financially support, something that we are keen to increase in future months.

Thank you to everyone who has contributed to the success of the Southern CEF.

Cllr Mike Jordan, Chair Southern CEF Partnership Board

Introduction

Community Engagement Forums are a collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.

This rural area comprises of the following parishes: Balne, Beal, Burn, Camblesforth, Carlton, Chapel Haddlesey, Criddling Stubbs, Drax, Eggborough, Gateforth, Heck, Hambleton, Hensall, Hirst Courtney, Kellington, Kirk Smeaton, Little Smeaton, Long Drax, Newland, Stapleton, Temple Hirst, Thorpe Willoughby, Walden Stubbs, West Haddlesey, Whitley and Womersley

Partnership Board Work

Three main themes emerged from our consultation for the new Community Engagement Plan;

- Youth Service Provision
- Addressing Loneliness and Isolation
- Increasing access to community transport for local residents

Over the past year these areas have been focused on and the following actions and work have been carried out:

Youth Provision

In partnership with Bee Able we developed a Youth event, which enabled us to consult with youth providers and young people from across the Southern CEF area. Our interactive workshop enabled the children and youth leaders to share their issues, develop ideas and work up an appropriately structured event for each half term holiday. At the event children and young people were encouraged to design the activity, how it will be promoted and to develop a budget.

The event was attended by 11 young people and 14 adults, including representatives from Wigan Leisure and Culture Trust (WLCT), Stronger Communities, North Yorkshire Youth, North Yorkshire Police and Southern CEF Partnership Board members.

Following the event planning meetings have been held to develop a series of youth events across the Southern CEF area. These events will take place in different locations and include activities, workshops, games and will be free.

Loneliness and Isolation

The Southern CEF is aware of the problems that face local people on a day to day basis, which result in loneliness and isolation, particularly in rural areas. Long term this can affect the health of people for many reasons.

The AVS led Social Prescribing Service, funded by SHIELD GP Consortia commenced at the beginning of May and was designed to create a Community data base, to be used as part of a service for GP's to refer people into local facilities. So far this has been a very successful project, receiving several referrals each month. Patient are visited by a member of the team to assess their support needs, make recommendations and / or referrals to beneficial services.

At the June Public Forum, the focus was on addressing Loneliness and Isolation.

Local Transport

Community Transport is becoming a popular alternative, but relies on new volunteers coming forward and the Southern CEF is actively supporting this. The Southern CEF Forum, held in December, focused on transport issues. At the event, Age UK, Selby District AVS and Tadcaster Community Transport agreed to meet to look at ways of promoting community transport and encouraging more people to volunteer as drivers.

A survey was circulated to all CEF board members regarding Concessionary Fare Schemes and the transport needs of older people, to help identify where the main issues and concerns lay.

The Southern CEF have aimed to provide as much information to the general public this year, regarding transport. Members of the public were given the opportunity to find out more fully the details of the proposed Bus Subsidy Reductions in the area as well as hearing from a guest speaker on the temporary closure of the bridge on the A645 over the River Aire.

Community Safety

In partnership with the Western CEF a vehicle was purchased for North Yorkshire Police volunteers to use to address rural crime issues. The vehicle has been a great asset to the community assisting with a number of operations.

Public Forums

During the year 4 public events have been held providing the opportunities for local residents to find out more about local initiatives. At each forum we have a "Market Place" area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation. Topics this year have included;

Tackling Loneliness and Isolation

A tea dance commenced the event, with a tutor available to assist. This was followed by speakers including, Emily Havercroft, Selby District Vision; Heather Kennedy, WLCT; Linda Slough, Selby District AVS; together they provided practical information on new services available and how to access them.

Youth Consultation

This event gathered evidence on future activities for young people in the area which the CEF has now developed an implementation plan.

Addressing Your Transport Needs

John Laking, Policy Development Manager, (Integrated Passenger Transport, NYCC), Rupert Douglas, Area Manager, (Sustrans), Jackie Mook, Chief Officer (Age UK Selby), Linda Slough, (AVS, Selby District) and Katrina Talbot, (Tadcaster Volunteer Car Service Association) took part in a panel discussion regarding how to address local transport issues.

At this meeting the three Community Transport providers agreed to meet to explore their needs in terms of increasing awareness of their service and the recruitment of more volunteer drivers so that their overall reach can be increased.

Flooding

Following reports of struggles in the areas during the flooding this year, Southern CEF decided to run a flooding workshop, inviting key representatives from local flood strategy organisations to attend and offer advice and information.

Speakers included Robin Derry and Wendy Muldoon, (Emergency Planning at NYCC), Paul Jones (Shire Group of Internal Drainage Boards), and Wayne Palmer (Lead Officer – Environmental Health, Selby District Council).

All Parish Councils were invited to the event and following the initial panel discussion were able to speak to all of the speakers to develop their own emergency strategy.

Grants Awarded

Through the year the CEF Partnership Board has considered and awarded a range of grants to local initiatives that enhance the work of their Community Development Plan. This year a total of £10,379 has been awarded

Project and Funding Awarded	Impact
<i>Hambleton Village Hall</i> Restoration of the village hall £1,429	Additional funds to ensure essential works carried out at this community venue so that it can continue to provide a vibrant range of activities and events for local residents.
<i>Little Smeaton Parish Council</i> New waterside walk £1,500	Enhancing local amenities for residents and encouraging people to do exercise.
<i>Selby District AVS</i> Community Transport £500	Bursary available to provide community transport for elderly residents to access training sessions to minimise their risk of falling.
<i>Joint CEF Community Fair</i> Community Event £1,500	The event offered a wide range of stalls, activities and food courts. In addition there were interactive workshops for children. All community organisations across the District were invited to have a stall at the event, as a way of promoting their work, to recruit volunteers and to raise funds. There was also a concert at 6pm from 80's Soul Legend Jaki Graham and her live band.

You are warmly invited to the
Southern CEF Public Forum

6:30pm Thursday 10 December 2015
At Eggborough Sports & Social Club, Eggborough, DN14 0UZ

The Future of Local Transport



Put your questions to our panel

Richard Owen, Assistant Director, North Yorkshire County Council
Owen Thorpe Director, Utopia Bus Services
Rupert Douglas, Area Manager, Sustrans
Jackie Mook, Chief Officer, Age UK Selby
Linda Slough, Chief Officer, Selby District AVS

Also the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, Police, Fire & Rescue Service, WLCT, and other Community and Voluntary Organisations

For more information visit: www.selby.gov.uk/community-engagement-forums-cefs



<i>Hensall Cricket Club</i> Purchase cricket covers £900	Users of the service feel that the equipment will provide a safe playing environment to both juniors and seniors. It will also provide a social activity to members of the community thereby helping to reduce loneliness and isolation.
<i>Balne Village Hall –</i> Repairs to the village hall roof £1,500	The application demonstrates community support as users of the venue feel that if the roof is not repaired the building will not be a suitable place to meet and no longer be available for community activities
<i>Door Step Green –</i> Climbing wall, matting and wooden figures - £750	The application demonstrates community support as users of the service feel that the equipment will provide a safe playing environment as well as building their knowledge about the countryside.
<i>Trio Supported Holidays CIC</i> To enable vulnerable adults to have the full support they needed to go on holidays. £1,000	The organisation provided a range of holiday experiences tailored to individual needs and abilities addressing issues of loneliness and Isolation. They provide the transport and levels of care required to ensure people with a range of physical and mental health issues can have the holiday of their dreams.
<i>Hambleton Players</i> Provide new curtains and backdrops £1,000	The organisation provides volunteering opportunities, supports young people and addresses loneliness and isolation with its range of activities and fundraising events.
<i>Selby Health Walks</i> Printing and Insurance Costs £300	The organisation provides a range of local supported walks encouraging residents to be active, increase their social networks and improve their health and wellbeing.

The following people make up the Partnership Board for the Southern CEF:

- Cllr Mary McCartney, Cllr Dave Peart, Cllr Debbie White, (Selby District Council)
- Cllr Mike Jordan, Cllr Cliff Lunn and Cllr Chris Pearson (Selby District Council/North Yorkshire County Council)
- Cllr John McCartney (North Yorkshire County Council)
- Jack Burbridge, Jack Davie, Kathleen Walton, Keith Westwood, Dave Perry, Steve Laurenson, Gillian Ivey (Co-opted Member)

Southern Community Engagement Forum

Financial Report. 1 April 2016 to 31 March 2017

Balance carried forward from 2015/16 £32,226.00

Grant from SDC for 2016/17 £20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2016/17 £52,226.00

0

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
		11-Apr-16	Eggborough Sport & Social Club	Room Hire & Tea/Coffee	£60.00	
		14-Apr-16	Trio Supported Holidays	Grant funding	£1,000.00	
		21-Apr-16		Food and Refreshments	£54.80	
		22-Apr-16	Community House Selby	Room Hire & Tea/Coffee	£81.00	
		09-May-16	Create TVT	Print/distribution of Youth Events Posters	£432.00	
		07-May-16	Reach Studios	Poster design for Forum event 9 June 2016	£54.00	
14-Apr-16	19-May-16		Positive Youth CIC	Recycle Bike Project	£1,000.00	
14-Apr-16	05-May-16		Eggborough Methodist Church	Grant funding - chairs	£1,000.00	
14-Apr-16			Volunteer of the Year Award			£250.00
14-Apr-16			Bee Able	Four youth events funding		£1,590.00
		16-Jun-16	Eggborough Sport & Social Club	Room Hire & Tea/Coffee	£110.00	

Total Actual Spend to date	£3,791.80
Remaining Commitments not paid	£1,840.00

<i>This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).</i>	Total budget remaining £46,594.20
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<i>This figure is the total budget available minus actual spend.</i>	Total balance remaining £48,434.20
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Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Boards and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's constitution and legal framework.

How much is available in the Community Fund?

- The Fund is divided into two halves, the first of which will be used at the discretion of the Partnership Board to help resolve local issues and/ or enhance local services. The second will be used to further the objectives of the areas community development plans by allocating grants to specific projects and schemes who apply to the Community Fund.

What is the maximum award?

There is no limit on applications for projects however the maximum approval of a grant is £1000

What is the minimum award?

There is no minimum limit on applications for projects however the minimum approval of a grant is £300

Who can apply for funding?

Any of the following bodies can apply for project or grant funding from their Community Engagement Forum:

- Charities
- Community or voluntary groups
- Social enterprises

You will not be eligible to apply for grant funding however you can apply for project funding if your organisation is any of the following:

- A Parish Council that raises its own precepts
- A school
- A commercial organisation generating a profit
- Another statutory service or public services

How often can organisations apply?

If an organisation has been given a grant they cannot apply for funding for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meetings.

Is match funding required?

Match funding is not required in order to secure a grant from a CEF however as our maximum grant allocation is £1000 you may need to seek funding from elsewhere if your application will cost more than that amount.

When making the recommendation members of the Partnership Board will evaluate the merit of each application by the information and detail provided it provides and in accordance with the allocation framework below:

<p>Category A (Project Funding): No limit on amount applied for however only a project can be funded.</p>	<ul style="list-style-type: none"> • How the project meets at least 2 of the objectives in the CDP for their CEF area • How the project benefits the CEF area including residents of the area.
<p>Category B (Grant Funding): For applications to be awarded over £750 and up to £1000 they will be expected to show the following:</p>	<ul style="list-style-type: none"> • How the application meets at least 2 of the objectives in the CDP for their CEF area • Extensive and detailed benefits for one or more defined groups in their CEF area. • Clear evidence for a high level of need and extensive community consultation e.g research conducted or a small pilot. • The continued involvement of the community or a defined group.
<p>Category C (Grant Funding): For applications to be awarded £300 and up to £750 they will be expected to show the following:</p>	<ul style="list-style-type: none"> • How the application meets one or more objectives in the CDP for that CEF area. • Can demonstrate benefits to one or more defined groups within their CEF area. • Can demonstrate evidence of need.

APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

Horton Housing Association

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

Chartford House, 54 Little Horton Lane, Bradford, BD5 0BS

Telephone number one	Email address (if applicable)
01274 370689	
Telephone number two	Web address (if applicable)
	www.hortonhousing.co.uk
Fax number (if applicable)	

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact

Title		Forenames (in full)		Surname
Miss		Hannah		Brown
Position or job title				
<i>Scheme Manager</i>				

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	<input type="checkbox"/>
Charity	<input type="checkbox"/>
Voluntary or community group	<input type="checkbox"/>

Other	<input checked="" type="checkbox"/>	Please describe	Industrial & Provident Society (25057R)
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If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day	29	Month	November	Year	1985
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Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	
Company number	

Other
(please specify)

Registered Society - 25057R; Exempt Charity - HMRC
XR39484

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

GRT History Month 2016

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

GaTEWAY North Yorkshire is an accommodation and health promotion related support service for Gypsies, Roma, Travellers and Showpeople (GRTS) across North Yorkshire.

Our support is short-term. It can range from very brief involvement up to a maximum of two years. We provide informal support through our Drop-Ins and One-Off Outreach Appointments, as well as Welfare Needs Assessments, through to more formalised structured support, usually lasting up to six months, but no longer than two years

GaTEWAY NY also provides a range of involvement and participation opportunities and activities for GRTS. In addition, we deliver cultural awareness raising training to stakeholders and the wider community, as well as hosting Local Liaison Groups aimed at improving access and engagement for GRTS communities.

GaTEWAY NY is jointly commissioned by the Supporting People Partnership of North Yorkshire.

Our main aim is to support Gypsies, Roma, Travellers and Showpeople to maintain their cultural identity, to develop the skills and confidence necessary to allow them to live independently and achieve positive outcomes.

Horton Housing's GaTEWAY North Yorkshire service have successfully ran a GRT celebration of GRT History Month over the last three years. This year the aims of the project are to engage different generations of the Gypsy Roma Traveller community, extend the knowledge and understanding of the Gypsy Roma Traveller culture and promote understanding and value of cultural diversity and commonality. Furthermore by basing some of the work within the community, the accessibility for the community has been increased.

Our focus will be on 'food' and a celebration of the GRT cultures and traditions around cooking and recipes. We would like to create a GRT Recipe Book, which will be printed and launched in June, which is annual GRT History Month. Richard O 'Neill is a Gypsy playwright and author with national recognition. Richard will visit the two Local Authority Gypsy & Traveller Sites in the Selby District at Burn and Carlton, and discuss food and cooking with the residents. Their stories and recipes will be recorded, through photographs and scribes to ensure inclusivity. This element of the project will be the front part of the book. Richard will then visit the Selby MEA Hub School and introduce the project to the children by telling a traditional story and demonstrating the traditional cooking equipment. The children will enter a competition to design a family stew which reflects their own background. Richard will choose a winning entry from each class, and this will form the second half of the book.

The Recipe Book will be launched in the local Libraries, and will remain there as a legacy.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date

Day	16	Month	May	Year	2016
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Finish date

Day	16	Month	August	Year	2016
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Q2.4 Which key objectives in the Southern Community Development Plan will your project meet? (no more than 500 words)

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application’s chance of success so don’t be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.

Your project must directly help to deliver one or more of the objectives of the <inset area> Community Development Plan.

Which objective?	How will you achieve this?
Objective 1: Loneliness & Isolation	GRT are a recognised isolated and marginalised community, often referred to as suffering the last form of “accepted racism”. Our project aims to celebrate their culture and foster an ethos of acceptance and diversity, which in turn will reduce isolation felt by the community.
Objective 2: Youth Provision	This project works specifically with young people from the GRT community, both in school, and those who are Elected Home Education to positively encourage celebration and understanding of their culture. It also works with the settled community in school to raise awareness and challenge stereotypes about the GRT, and foster collaboration and understanding.
Objective 3:	
Objective 4:	

Q2.4 Continued.

The project aims to –

- Develop engagement from, and reduce isolation of the local GRT community
- Give opportunities to hear GRT community voices
- Support the literacy of GRT young people
- Promote understanding of cultural diversity
- Positively reflect the Gypsy Roma Traveller culture
- Encourage accessibility for ethnic minorities

We believe our project will create a wonderful opportunity to bring different groups of people together, develop understanding in a creative manner.

The Selby District is one of the Districts in North Yorkshire with the highest population of GRT. We have two Local Authority Sites in the District, as well as a number of smaller private sites, as well as GRT living in bricks & mortar accommodation. GRT History Month is an ideal opportunity, not to be missed, to celebrate this diversity in our District, and to raise awareness of this vibrant GRT culture amongst the wider community. The project links directly to the Selby Equalities Network, whose aims are to promote equality and diversity in the District, and prevent Hate Crime, which has a direct link to a lack of awareness and understanding.

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities
- by holding consultation days or open meetings
- by having people who use your project on your management committee
- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project
- letting them run part of the project.

Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Our project will:

- Give a voice to the local Gypsy Roma Traveller community which would leave a legacy
- Develop local understanding of Gypsy Roma Traveller culture
- Promote understanding of diversity within the community; promoting British Values as identified by DfE
- Encourage accessibility to pupils who are currently Elective Home Educated

Beneficiaries will be as follows:

Direct:

- Children and Young People from the GRTS Community – 20
- Parents and Grandparents from the GRTS Community - 20

Indirect:

- School Community
- Wider Community through Libraries
- Partners of MEA – Selby Equality Network District, GRT Strategy Group, NYCC

Direct beneficiaries of the project will be involved throughout. Three generations of the GRTS community in the Selby District have been involved in the idea for the project, through ongoing engagement activities taking place on the sites at Burn & Carlton by the GaTEWAY NY team. Through this they have expressed interest in opportunities to celebrate and raise awareness of their culture amongst the wider settled community. There have been particular issues of discrimination in the Southern CEF area, in particular arising from planning proposals and opposition over the last couple of years, but which has been very harmful to the wellbeing of the community. GRTS community members want the opportunity, in a supported way, to highlight the positive aspects of their culture, and also highlight some commonality with the settled community, and collectively came up with the idea of “food” as a way in which to do this. The very nature of the project is ‘involvement’, with the final product of the Recipe Book, the sole creation of those involved in the project. It will include testimonies, recipes, and photos of/from those directly involved in the project.

We hope that those more heavily involved in the project will go on to continue to be involved in engagement activities with GaTEWAY NY, and potentially take on voluntary roles within the scheme, which will support further similar activities in the future.

Describe the evidence you've gathered from:

- the success of any previous work you've done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.

Question 2.6

As part of ongoing work with GRT across the District, it is well proven that practical activities involving food and craft improve engagement of this hard to reach community. We have discussed ideas for the celebration of this years' GRT History Month with the community, and this was the most popular idea. Members of the community, from all generations, are keen to be involved, and to promote their culture in this way.

The purpose of the meeting is to work together to support families and schools to improve attendance, engagement, inclusion, welfare and attainment for Gypsy Roma Traveller (GRT) pupils in North Yorkshire. This project will engage directly with GRT pupils, and offer a unique opportunity for their culture to be celebrated, and for the commonality of 'food' to offer inclusion.

The idea for the project was discussed at the March meeting of the Selby District Equality Network meeting attended by a range of voluntary and community organisations, the Police, NYCC and SDC who all agreed it was a unique idea to promote and encourage community integration. The Equality Network have identified GRT communities as one of their 4 priorities for focus and partnership work as they recognise there is a great deal of work to be done in this area to challenge prejudice, misunderstanding and improved relationships.

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	Storyteller	All	16.05.16-16.08.16
Revenue		£415	16.05.16-16.08.16
Total	Book publishing (including postage)	£155	July 2016

Are the total costs more than the amount you would like from us?

Yes	X	No	
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If yes, where will you get the other funding from and have you secured it yet?

Provision of both MEA and GaTEWAY NY staffing hours and travel as well as use of the venues, and promotional materials and activities.

Q3.2 How have you worked out your costs? (no more than 250 words)

Tell us:

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

West Haddlesey Parish Meeting

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

c/o Giles Bennett, Avondale, Main Street, West Haddlesey, YO8 8QA	
Telephone number one	Email address (if applicable)
01757229110	giles@westhaddlesey.org.uk
Telephone number two	Web address (if applicable)
	www.westhaddlesey.org.uk
Fax number (if applicable)	

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Title	Forenames (in full)	Surname
MR	Giles	Bennett
Position or job title		
<i>Clerk to the Parish Meeting</i>		

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	<input type="checkbox"/>
Charity	<input type="checkbox"/>
Voluntary or community group	<input checked="" type="checkbox"/>

Other	Please describe	
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If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day		Month		Year	1900 (approx!)
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Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	
Company number	



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other
(please specify)

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

Fencing

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

In the center of the village of West Haddlesey, to the east of the playpark (on the north side of Main Street) and the pub (on the south side of Main Street) and to the west of the cluster of houses historically known as "Middle Haddlesey" there is a stretch of open road around 150 metres in length.

On the north side of this road there is a verge, approximately 4 feet wide, then a footpath, approximately 4 feet wide, then another, wider, grassed area with mature trees. A screenshot showing Google Street View from the playpark looking east is attached for ease of reference, along with a satellite view - on both, the proposed location of the fencing has been marked with a red line.

Our project is the installation of low-level (3ft high) "birdsmouth" fencing on the boundary of the grass verge next to the road. We are looking to undertake this project for a number of reasons.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.2 What does your project involve? (500 words) continued.

Historically, as it's open countryside, this section of road was 60mph - although it's been 30mph for some time now, there is still a tendency on the part of drivers to speed up when they reach it. Given the make-up of the users of the footpath (see Q2.5), having the fence there provides a line of demarcation between the road and the footpath, keeping children from running into the road, and serving as a visual reminder to drivers that this is still a village environment despite the lack of houses on either side of the road.

As the village still has a number of working farms, there are large numbers of tractor movements and the verge is continually chopped up by tractors (and other vehicles) encroaching on to it - a screenshot is attached to demonstrate this. The presence of a fence would serve to discourage this, further helping in our efforts to improve the overall look of the village.

Permission has been received from North Yorkshire Highways for the fencing, subject to certain conditions, all of which would be met.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date

Day	1st	Month	September	Year	2016
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Finish date

Day	10 th	Month	September	Year	2016
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Q2.4 Which key objectives in the Southern Community Development Plan will your project meet? (no more than 500 words)

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application's chance of success so don't be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Your project must directly help to deliver one or more of the objectives of the <inset area> Community Development Plan.

Which objective?	How will you achieve this?
Objective 1:	See written answer to Q2.4
Objective 2:	See written answer to Q2.4
Objective 3:	See written answer to Q2.4
Objective 4:	See written answer to Q2.4

Q2.4 Continued.

In all honesty, directly, it will struggle to meet any one specific objective. Indirectly, however, when looked at in the context of the wider aims which we have for the village, it will continue to bring the community together, encouraging residents to work together to improve the village and then look towards targets such as Britain in Bloom and the Best Kept Village competition.

Our annual village tidy-up day, held in late October, brought forward 5 volunteers the first year we ran it. The second year it brought forward 10. Last year it brought forward 15. On their own they're not huge numbers, but that represents around 15% of the residents of the village. We wish to continue building on this - at our most recent parish meeting we identified further areas of the village which would benefit from amelioration and we are looking at the best ways to do this on a limited budget, allocating the time in our next village tidy-up day to tackle them. It's small steps, but we remain committed to taking them.

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities
- by holding consultation days or open meetings
- by having people who use your project on your management committee
- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project

letting them run part of the project.

We believe that the main direct beneficiaries are users of the footpath who are, on the whole, parents their small children walking to and from the village school in Chapel Haddlesey, and the playpark at the western end of village, visitors to the village, those on longer-scale walks, and dog walkers.

As part of the on-going amelioration of the village, though, combined with the planting work that has been undertaken (see Q2.6) and further plans for village improvement which we have, the work should benefit the village as a whole, as it serves to make the village a more attractive place to visit and live, as well as the wider community.

This is not a project that requires on-going development and management.

Q2.5 Continued.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Describe the evidence you've gathered from:

- the success of any previous work you've done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.

Question 2.6:

This project has stemmed from the request of a number of members of the community itself, and is part of a wider on-going project to improve the look of the village.

At the requests of villagers we have planted bulbs along both the north and south sides of Main Street between the trees, which have been well received. Also as a response to a direct request from villagers we have arranged leave a strip of land on the wider grassed area uncut, and sowed it with wildflowers, to create a mini-meadow. We have also arranged the cutting back of overgrowth along the footpath to keep it clean - all this was done late last year by volunteers from within the village community.

Historically the village has entered into the Britain in Bloom and Best Kept Village awards, but in recent years that has fallen by the wayside. We believe that the works which we have undertaken, and which we are looking to undertake, would act as a good springboard towards bringing the village together and getting it behind new entries into such competitions.

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	£3,600	£3,600	N/A
Revenue	£0.00	£0.00	N/A
Total	£3,600	£3,600	N/A

Are the total costs more than the amount you would like from us?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

If yes, where will you get the other funding from and have you secured it yet?

Q3.2 Have you applied to any other Community Engagement Forum in the Selby District for funding?

Yes		No	X
-----	--	----	---

If yes, please provide details below

Community Engagement Forum (CEF) applied to	Amount of funding applied for



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q3.3 How have you worked out your costs? (no more than 250 words)

Tell us:

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.

SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

This type of fencing is priced on a per metre basis - we have sought a number of estimates all of which are in the region of £20 / m exclusive of VAT - at 150m in length this comes out at £3,600.00.

At the end of the day, we are a small village - our total income in 2015 / 2016 was just over £3,300.00, all of which was spent on necessities such as grass cutting, streetlighting repairs, electricity, playpark insurance and safety inspection, etc..

We run a very small sinking fund for one-off items, such as the recent refurbishment of the playpark (for the first time since it was constructed in 2000) which cost us around £1500.00. A further £300 was used last year for the bulbs and wildflowers. At the moment the sinking fund stands at around £800 - of which £200 is earmarked for repairs of play equipment and £200 earmarked for a replacement bench - and whilst we could apply the remainder towards this project, if we then received an unexpected bill (such as for the replacement of a streetlight) then we would have to go cap-in-hand to Selby District Council.



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q4.2 Your organisation's accounts

What is your organisation's current financial position?

Select one option and fill in the amounts from your accounts or projection:

X	Information from the latest accounts approved by your organisation
	12 month projection because you've been running less than 15 months.

Account year ending

Day	31	Month	March	Year	2016
-----	----	-------	-------	------	------

Total income for the year	£3328.00
Total expenditure for the year	£4198.00
Surplus or deficit at the year end	£-998.00
Total savings or reserves at year end	£839.00

Have your accounts been independently audited?

Yes		No		X
-----	--	----	--	---

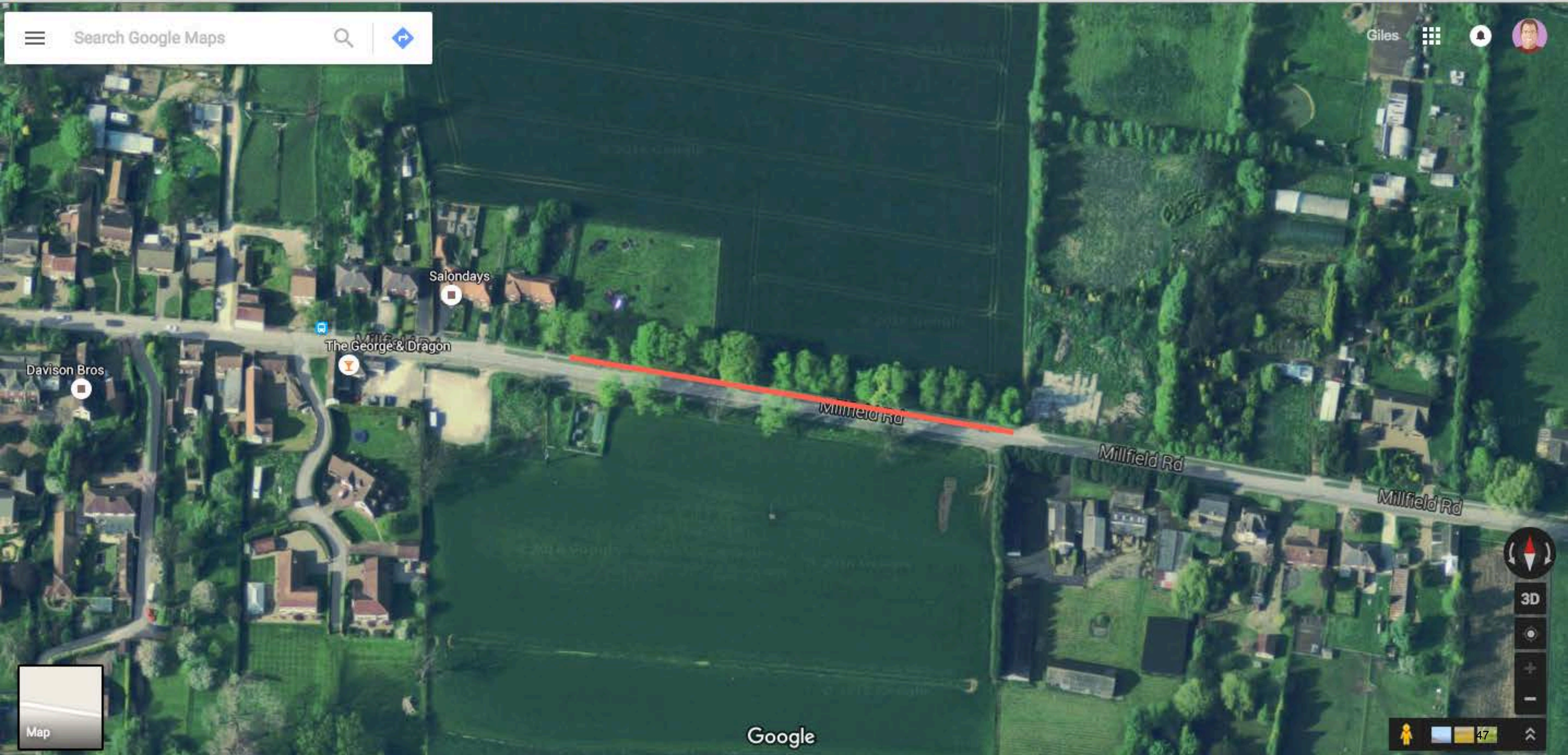


Millfield Rd
England
Street View - Jun 2012

Navigation controls including a compass, zoom in (+) and zoom out (-) buttons, and a 'Hide Imagery' button.

Search Google Maps

Giles



Map

Google

Navigation controls including a compass, a 3D view button, and zoom in (+) and zoom out (-) buttons.

APPLICATION FORM

(Please note sections one-three of this application will be published on the Selby District Council website as part of the CEF Partnership Board agenda and will therefore be publically available.)

Section one: About your organisation

Q1.1 Organisation name

What is the full legal name of your organisation, as shown in your governing document? If your organisation is also known by different name in your day-to-day work, please put this in brackets. For example: The Baron Neighbourhood Association (known as 'BNA'). Please check this - if the full legal name is incorrect, it may delay your application.

CRIDLING STUBBS VILLAGE HALL (CSVH)

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

Cridling Stubbs Village Hall, Wrights lane, Cridling Stubbs, WF110AS

Telephone number one

01977-676672 (CSVH chair Robert Klaasen)

Email address (if applicable)

robert@klaasen.co.uk

Telephone number two

01977- 620910
(CSVH secretary Mrs Anderson-Coe)

Web address (if applicable)

n/a

Fax number (if applicable)

n/a

Q1.3 Main contact details for the project

Give us the details of the person in your organisation that is the main contact for your project.

Name of contact

Title		Forenames (in full)		Surname
Dr.		Robert		Klaasen
Position or job title				
Chair of the Cridling Stubbs Village Hall management committee				

Q1.4 Organisation type

Your organisation will not be eligible for funding if your organisation is any of the following:

- part of the private sector;
- a Parish council that raises its own precepts
- a school
- a statutory service or other public body

What sector does your organisation fit into?

Social enterprise	<input type="checkbox"/>
Charity	<input checked="" type="checkbox"/>
Voluntary or community group	<input type="checkbox"/>

Other	Please describe	
-------	-----------------	--

If we give you a grant we may need your solicitor to confirm that, under your governing document, your organisation has the legal power to run the project.

When was your organisation set up? Give the date when your organisation adopted its current legal status. This should be on your governing document. If you're a school or statutory organisation, check with your administrative body. If you don't know the exact day or month, please give us an approximate date.

Day	Month		Year	1959
-----	-------	--	------	------

Q1.5 Reference or registration numbers

Does your organisation have a charity, company or other reference or registration number? If so, please write it below. If your organisation is unincorporated and not registered as a charity, please tick the box provided.

Charity number	523563
----------------	--------

Company number	n/a
Other (please specify)	n/a

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Section two: About your project

We have included some notes to help you answer the application questions. We will only assess your application if you answer all our questions. We've set word limits to show you how much information we are expecting in your answers.

Q2.1 What is the name of your project?

Try and keep your project name short and snappy, something like, Youth Matters. If you haven't thought of a name for your project, you can use your organisation's name.

'Keeping a Roof Over Our Head!'

Q2.2 What does your project involve? (no more than 500 words)

- Summarise what you plan to do, using straightforward language.
- Make sure you include your main project activities and describe how you'll deliver them.
- If you are working with other organisations to deliver your project tell us who you are working with and what their role on the project will be.

We have successfully achieved a range of community events and services including a monthly luncheon club, monthly fine dining evenings , community bar ("pop-up-spub"), Horton cafe events, afternoon high teas and a regular craft club. We have secured funds to underfloor insulate the building, put in a central heating, replace damaged doors, windows & renovate our toilets. The whole building has also been rewired electrically.

Unfortunately there is a significant leak in our Kitchen roof, jeopardising the use of this facility and therefore the ongoing revenue stream that a myriad of community food related events brings. As our plans progress in the coming years we will be sustainable enabling ongoing maintenance to take place.

Continue on next page

Q2.2 What does your project involve? (500 words) continued.

Unfortunately our leak did not choose to present itself within this ideal time frame. All of our income in the last year and a half has been ploughed into the ambitious programme of renovation and maintenance of the Hall and financing of the events.

Our two year Revive project has tackled the structure of the building & the rebirth of the Cridling Stubbs community spirit. Hand in hand restoration and new activities have taken place over the past two years.

To keep this creative project on track we need to replace urgently the village hall kitchen roof whilst it is summer and to prevent a more costly escalation of the situation.

Q2.3 When are you planning to start and finish your project?

You only need to provide estimated dates at this time. We accept they may be subject to change.

Start date (dependant on when we receive confirmation if the application is successful)

Day		Month	summer	Year	2016
-----	--	-------	--------	------	------

Finish date

Day		Month	Summer	Year	2016
-----	--	-------	--------	------	------

Q2.4 Which key objectives in the Southern Community Development Plan will your project meet? (no more than 500 words)

If your project will result in two key changes then all you need do is list those two objectives. Giving two or three will not in any way reduce your application's chance of success so don't be tempted to add unnecessary outcomes just to fill the box on the form.

For each objective, tell us how you will achieve it.

Your project must directly help to deliver one or more of the objectives of the <inset area> Community Development Plan.

Which objective?	How will you achieve this?
Objective 1: Loneliness and Isolation	Our whole project is driven by the desire to address loneliness and isolation. We now provide a dramatic programme of activities for all members of the community. All activities are promoted to each household on a regular basis.
Objective 2: Youth provision	Part of our development plan is to create a specific area of our building as a youth space – dedicated to activities and events. All of our community & social events are designed with a dedicated children’s element, staffed appropriately. Our building will continue to be a creative space for families to enjoy. One of our committee members has the responsibility to ensure we always have a children’s focus in our development plans.
Objective 3: Transport	Cridling Stubbs is isolated with our limited public transport currently under threat of ceasing in July. The more we develop out activities, events & services the less residents are needing to rely on other more expensive methods of transport as evening and weekends bus services are extremely infrequent.

Q2.5 Who will benefit from your project and how will they be involved in developing and running it? (no more than 500 words)

Beneficiaries could be all the people, communities and organisations living in a geographical area or all those with similar interests or needs, for example, young people or people who share an ethnic background.

Tell us how you plan to involve your beneficiaries. There are lots of ways of involving people in planning your project. For example:

- by setting up user groups to give feedback on your plans and plan activities

- by holding consultation days or open meetings
- by having people who use your project on your management committee
- by getting people who will use the project to help design it.

You could involve people in running your project by:

- getting them to join your management committee
- encouraging them to volunteer with your project
- getting them to take part in an evaluation of your project

letting them run part of the project.

We are a volunteer run service with a volunteer committee and volunteers running each activity and service that we run.
 We have held a detailed consultation with our residents, had consultations events & utilised the skills of Selby District AVS in the development of our plans, communication strategies, funding & service design.
 All members of the community can be as involved as much as they wish to be with an ongoing “ open door” policy.
 We are committed to inclusion, with the building being the space to enable community to grow.
 The entire community of Cridling Stubbs will benefit from the maintenance of the roof as it will enable our range of community events, activities and services to operate.

Q2.6 How do you know there is a need for this project in the community? (no more than 500 words)

Describe the evidence you’ve gathered from:

- the success of any previous work you’ve done, including any pilots
- any consultation you or others doing similar work have carried out with the people who would benefit
- research you or others have completed to show that there are gaps in provision or a need to enhance existing services.

Make sure that any research or consultation you have done is relevant and less than two years old.

You should refer to relevant statistics, plans or strategies.

Consultation

You need to tell us who you have consulted with, what methods you used and when the consultation took place. It should be clear that consultation with stakeholders, users and potential beneficiaries has influenced your project. If you can't consult with the people that you want to help, tell us why.

Question 2.6:

From our initial consultations in 2014 and 2015 there was a clear desire for local events to be held with many ideas being suggested which have been successfully implemented.

Consultation never stops – we are always seeking feedback, reviewing new activities & exploring new ideas.

We have regular surveys, newsletters, public meetings and reviews. The ongoing use of the building, attendance figures & income being generated speaks volumes.

We are a success story wanting to continue to write new chapters.

Section Three: Project finances

You should apply for the amount you need to deliver a successful project.

Q3.1 How much will your project cost and how much would you like from us?

- Include the cost of everything you'll need for your project, even if you're not asking us to fund it.
- Capital costs include buying equipment, vehicles, constructing a building, altering a building, buying land or landscaping.
- Revenue costs include things like training, salaries, travel, running costs, venue hire, and volunteer
- Include any overheads you want us to fund in your revenue costs.
- Please ensure you can evidence how you have obtained value for money.

Make sure you include:

- funding from other sources that you need to deliver your project
- VAT costs even if you can recover VAT.

If you're asking us for all the costs make sure the total cost and amount from us is the same.

	Total cost (£)	Amount from Community Fund	What period is this for?
Capital	3500	3500	Summer 2016
Revenue			
Total	3500	3500	Summer 2016

Are the total costs more than the amount you would like from us?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, where will you get the other funding from and have you secured it yet?

We have received £ 1,500 from Southern Cef, for the electrical rewiring of the building.

We have received £ 5000 from the Epac for the under floor insulation and various smaller building improvements.

We have received £11,800 from the Epac for the replacement of all main windows in the building and the repairs to the porch roof and fascias and floor repair, floor coverings.

We have received £1,180 from North Yorkshire county council to help with the Third party funding required when applying for the Epac grant .

Minor repairs and renewing of Toilets funding has come from the CSVH own events fundraising efforts.

Q3.2 Have you applied to any other Community Engagement Forum in the Selby District for funding?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

If yes, please provide details below

Community Engagement Forum (CEF) applied to	Amount of funding applied for
na	na

Q3.3 How have you worked out your costs? (no more than 250 words)

Tell us:

- What you plan to spend your grant on
- What your costs are based on, for example, quotes, estimates, or what it has cost before
- Why you need funding for this length of time.

Examples of costs you could include:

Revenue

- The salaries of one full-time project manager and two part-time project workers
- Venue hire to deliver workshops
- Travel costs for staff and volunteers

Overheads

- A contribution towards the rent and utilities of an office building

Capital

- Laptops for staff
- Building and engineering works required for the delivery of the project
- Refurbishment costs.

We expect you to be able to justify the length and the cost of the project. We should be able to understand the reasoning behind your budget.

Detailed costs estimate included in the supplementary evidence documents.

Christmas Gathering





Halloween Party for the village.





The Queen's 90th Birthday 'party'. 21st April 2016



ALLIANCE CONSTRUCTION

BUILDING CONTRACTORS & PROPERTY MAINTENANCE

CHURCH COTTAGE KIRK SMEATON PONTEFRACT NORTH YORKSHIRE WF8 3JZ
01977 620910

To:
Cridling Stubbs Village Hall
Wrights Lane
Cridling Stubbs
North Yorkshire
WF11 0AS

Date : 20th May 2016

Attn: Dr R Klaasen

Dear Sir

Re: Remedial Works to Kitchen Roof

Removal of all ridge tiles, set aside for reuse
Removal of roof slates, lead flashings & set aside for reuse where possible
Removal of all existing roof tile battens to cart away fascias, soffits and verges
guttering and RW downpipes
Replace, repair damaged / rotted roof rafters where necessary (25% allowed for)
and cart away
Supply and install, between rafters, 150mm fibre glass insulation
Supply and install breathable felt to area
Supply and fit new tile battens
Supply and fit new UPVC fascia, vented soffits & verges
Refit existing slates along with necessary new slates
Refit existing lead flashings replaced where necessary, as work proceeds
Refit existing ridge tiles c/w cement mortar joints
Supply and fit new half round guttering and necessary 65mm down pipes
Leave area clean and tidy

We furnish this **Estimate** for your attention for the sum of **£3500 00p**
for the aforementioned works

Yours sincerely

Richard Lodge

Estimator

CRIDLING STUBBS VILLAGE HALL
Summary Accounts
April 1st 2015-March 31st 2016

Bfwd	£	854.37
Income		
Events	£	6,866.26
Bar	£	4,739.52
Hiring	£	180.00
Donations	£	305.00
Grants	£	8,849.00
Compensation	£	178.00
Total Income	£	21,117.78

Expenditure		
Minor Works		1866.22
Renovations		9430.11
Utilities/oil		768.67
Food/drink		4988.48
Other events' expenses		498.86
consumables		727.03
non-consumables		1551.95
licences		177.68
stationery/PR/printing		306.53
cleaning		102
insurance		345.29
		20762.82

Surplus/deficit	£	354.96
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Cridling Stubbs Village Hall Constitution

3rd December 2002

Name of the Committee

- The Committee shall be known as The Committee of Management of Cridling Stubbs Village Hall.

Terms of Reference

- The Committee shall be the means by which Cridling Stubbs Village Hall shall be held upon trust for the use of the inhabitants of Cridling Stubbs and the neighbourhood (the area of benefit) for meetings, lectures, classes and other forms of recreation and leisure time.
- To uphold the rules and regulations of the Village Hall.
- To make and alter the rules and regulations of the Village Hall, within the limits prescribed by the Deed.
- To apply any net income to the maintenance, insurance and any other expenses incurred by the use of property for the purposes specified in the Deed.

Membership of the Committee

- Members shall be elected at the Annual General Meeting, to be held in April of every year. All inhabitants of the area of benefit aged 18 or above shall be entitled to attend and vote at the Annual General Meeting.
- The Committee shall consist of no more than nine members.
- The Committee may co-opt no more than three members to hold office until the end of the Annual General Meeting following their co-option.
- Appointment to the Committee shall be for a period of 12 months.
- The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment election or qualification of any member.
- No person shall be entitled to act as a Member of the Committee until after signing in the minute book of the Committee a declaration of acceptance and of willingness to act in the trusts of the Deed.
- Any competent member of the Committee may be re-appointed or re-elected.

Appointment of Officers

- Members shall appoint the following officers to the Committee at their first meeting in each year after the Annual General Meeting.
 1. Chairperson
 2. Vice-Chairperson (if thought necessary)
 3. Treasurer
 4. Secretary
 5. Any such officer the members consider necessary.

- Appointments shall be made at the Committee’s Annual General Meeting and shall be for a period of 12 months only.

Meetings

- The Committee shall hold at least two ordinary meetings in each year.

- A quorum is to be one third of the total number of members existing at that time.

- A special meeting may be summoned at any time by the Chairperson or any two Members upon seven clear days notice being given to all other Members of the matters to be discussed.

- Every matter shall be determined by the voting of the majority of members present. If the number of votes cast are equal, the Chairperson shall have a second or casting vote.

- Minutes shall be taken of all meetings.

This constitution was adopted on the date mentioned above by the persons whose signatures appear at the bottom of this document.

Signed

Position

This document does not supersede the Deed of the Village Hall but serves to enhance it.



The new management committee elected in 2014 was faced with a challenging situation – a desperate need of repair and renovation and a serious financial position.

Following a survey of all the residents they set the following objectives -

- to create a focal point for the villagers to fulfil the terms of the original Transfer Deed.

- to seek funding in order to repair/renovate/refurbish the Village Hall.

- to provide a programme of events appealing to all ages which would also generate the necessary funds to maintain the village hall.

- to seek to secure lettings of various kinds: group hirings (clubs and societies, parish council etc); individual hirings (family events, meetings); wedding receptions etc.

As the weeks passed it was evident that they were beginning to succeed. They have been successful in obtaining two grants so far – one has enabled the complete re-wiring of the building and the second will allow the installation of much-needed central heating.

The fabric of the building is slowly being improved thanks to these grants and a team of volunteers is supplementing the work with minor improvements and decorating. During one weekend of frantic activity the false ceiling was stripped out to reveal the original vaulted ceiling! That weekend invigorated and enthused the whole committee and imaginations started to work overtime!

There is much still to do. The windows are single glazed with rotting frames, the front porch needs guttering and fascias replacing and the door repairing.

Our Shopping List

Complete re-wiring	£3000	<input checked="" type="checkbox"/>
Refurbish ladies' toilet	£1500	<input checked="" type="checkbox"/>
Refurbish gents' toilet	£1500	<input checked="" type="checkbox"/>
Install central heating	£5000	<input checked="" type="checkbox"/>
Replace windows	£6-8000	<input checked="" type="checkbox"/>
Repair porch	£2200	<input checked="" type="checkbox"/>
Replace kitchen	£5500	<input type="checkbox"/>
Repair floor	£600	<input checked="" type="checkbox"/>
Insulate floor	£1000	<input checked="" type="checkbox"/>
Insulate ceiling	£9000	<input type="checkbox"/>
Insulate walls	£15,000	<input type="checkbox"/>
Complete re-decoration	£3500	<input type="checkbox"/>
Replace flat roof of toilet block	£5000	<input type="checkbox"/>



SOUTHERN AREA COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

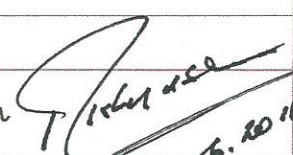
Declaration

Name of the organisation as it appears in your governing document.

Cridling stubbs village hall committee

Tick this box to confirm that you are authorised by your organisation to send this application to us and that you understand our obligations under the Data Protection Act 1998 and Freedom of Information Act 2000. I confirm that i am authorised.

Title	Forenames (in full)	Surname
Dr	Robert	Klaasen
Position or job title		
Retired .		
Position in organisation		
Trustee and chair of the village hall committee		
Home address (including postcode)		
Armstead house, cobcroft lane, cridling stubbs, wf11 0az		
Date	01/06/2016	Signed Robert Klaasen


 01.06.2016

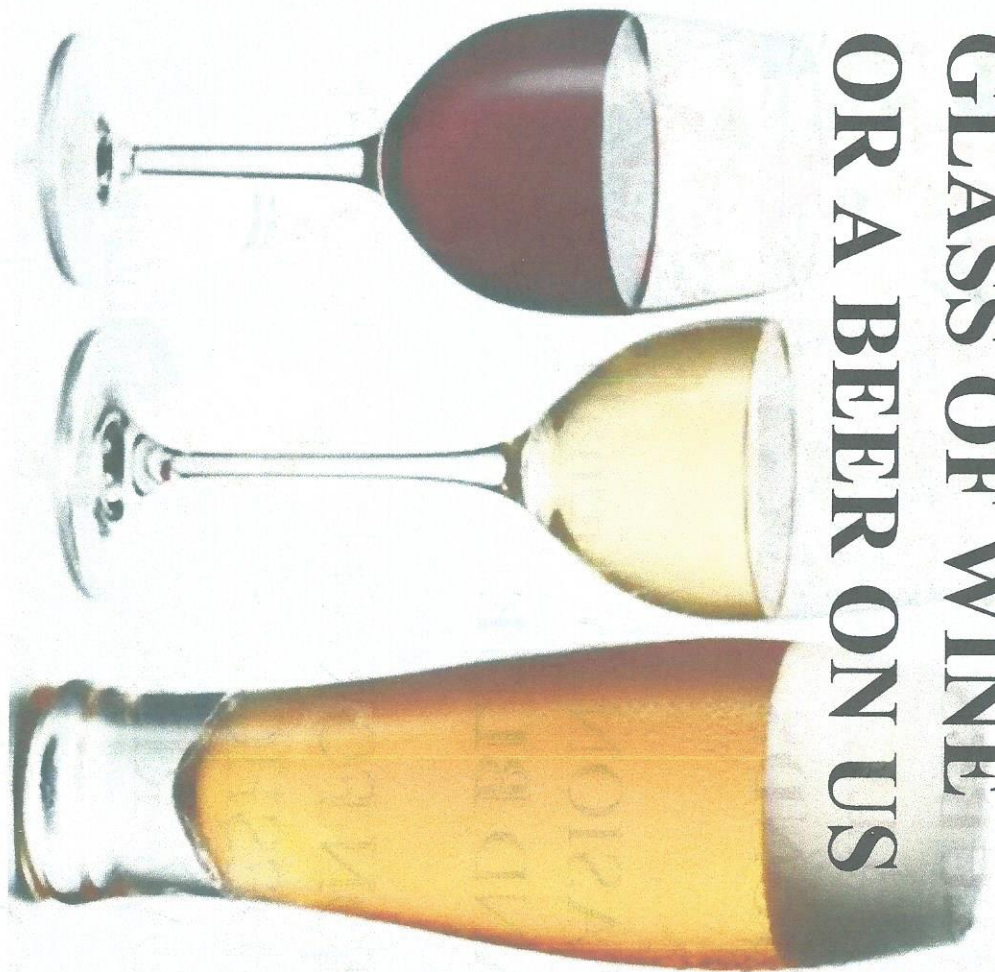
Q4.1 Your organisation's bank account

All organisations that receive a grant from us must have a UK-based bank or building society account in the name of their organisation as shown on their governing document.

Please confirm that you meet this requirement

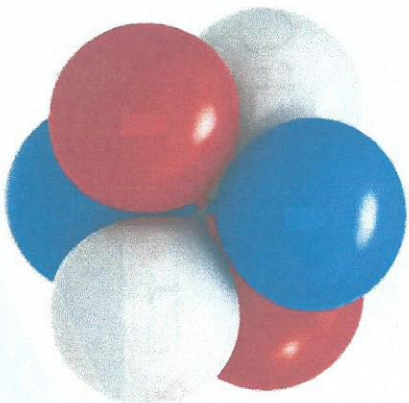
Yes	x	No	
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COME AND HAVE A
GLASS OF WINE
OR A BEER ON US



AND FIND OUT WHAT THE VILLAGE HALL
COMMITTEE HAVE BEEN DOING OVER
THE PAST TWELVE MONTHS
MONDAY 6TH JUNE 7PM
CRIDLING STUBBS VILLAGE HALL

STREET PARTY



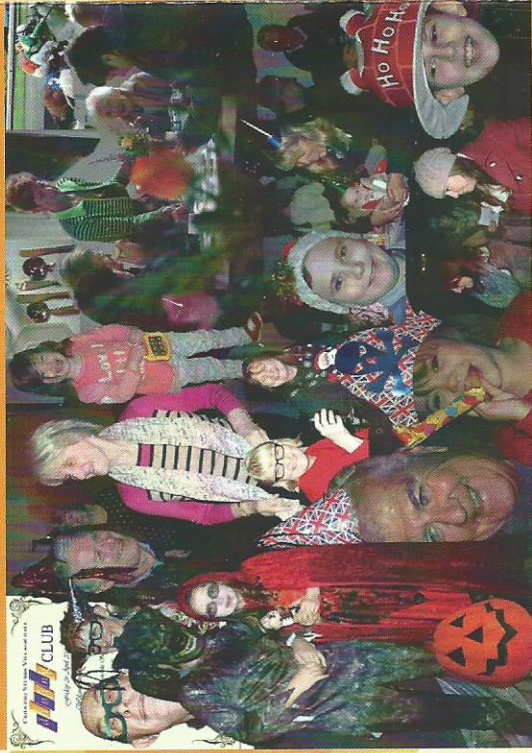
SUNDAY
12TH June
from 4pm
'TIL LATE

Cridling Stubbs Village Hall is a registered charity whose purpose is

to provide a building for community use.

Deed of Transfer from Methodist Church to Trustees of the Village dated 30th July 1959 states that the property should be held in trust for

the use of the inhabitants of Cridling Stubbs and the surrounding neighbourhoodfor use for meetings, lectures and other forms of recreation and leisure occupation with the object of improving the conditions of life for the inhabitants.



In just a few months the committee has managed to create a welcoming environment and to develop the feeling of community within the village.

Our various events held so far (a Halloween party for the children, a Christmas Supper with Carol Singing, a Quiz Night, a Fashion Show, a Race Night) have shown that the villagers have an appetite for the social gatherings that have been organised. Our regular events (monthly coffee mornings and a monthly Dining Club) are very popular and well attended.

We think the people of Cridling Stubbs deserve a first-class facility within the village, a place where families can socialise together, where they can enjoy a meal and a glass of wine, where they can meet with friends.

We want to develop a community building that will provide entertainment and education in a safe environment; that will provide support for young families and elderly residents.

Our first few months have shown that this is something the residents want as well.



**CRIDLING
STUBBS**
VILLAGE HALL

TRANSFORMATION

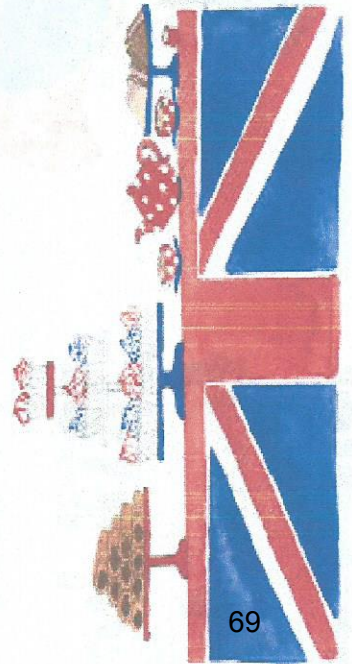


**TO BE HELD AT
CRIDLING STUBBS
VILLAGE HALL
AND SURROUNDS**



**DRESS FOR THE OCCASION (optional)
(RED, WHITE AND BLUE)**

**A 'BEST CROWN' COMPETITION FOR THE CHILDREN
GAMES AND SIDESHOWS
BEST SCARECROW RESULT**



**FOOD AND DRINK ON SALE!
MUSIC! DANCING!
MAYBE EVEN A KARAOKE!
FREE ENTRY**

LING STUBBS
HAS ITS OWN
BRILLIATOR



to be installed outside the Village Hall

ANKS TO FUNDING GRANTED TO THE
PARISH COUNCIL



BY THE
BIG LOTTERY

AKE SURE YOU WOULD KNOW HOW
TO USE IT DURING AN EMERGENCY

SIGN UP FOR THE LAST
TRAINING SESSION

MONDAY 6TH JUNE 2.30PM

TRAINING SESSIONS ARE 2 HOURS

ING FORMS ARE IN THE VILLAGE HALL
AND AVAILABLE FOR SIGNING
URING PUB NIGHTS (Tues, Fri, Sat, Sun)
AND SUNDAY LUNCH (Sunday 5th)

IT'S NEARLY
SCARECROW TIME!!
Time to get cracking!

CRIDLING STUBBS SCARECROW FESTIVAL

10-12th June 2016

ENTRY FORM

There is no theme for this year's festival - you have a free choice. You could choose a traditional scarecrow, a nursery rhyme character, a sporting personality, an animal, a music group - let your imagination run riot!

Everyone in the family can join in the fun - maybe a friendly rivalry between brother and sister, or husband and wife! There is no limit to how many scarecrows you enter - the more the merrier! If you have grandchildren/friends outside the village they can also enter - if you can't house their creations, we will find a space.

Each scarecrow will be allocated a number (so that a winner can be selected) which you will need to attach to the Scarecrow. A map will be produced so that visitors can find all the entries - so make sure you get your entry (ies) in by the **Closing Date - MONDAY 6th June.**

A letter will be allocated to be attached to the scarecrow as well. The letters will spell out a phrase and there will be a prize for guessing the phrase.

Scarecrows must be in position no later than 9am on Friday 10th June ready for judging. Scarecrows will be judged on Construction, Creativity and Appearance. The overall winner will be judged by the public so please keep your scarecrow looking neat and tidy all weekend.

Name.....

Address.....

Contact Number

Please say how many entries you are making (£1 per entry)

The Winning Scarecrow will be announced at the Street Party that is being held in the Village Hall and grounds on Sunday 12th June

Please return this form to Lynda Anderson-Coe at The Manor House, or post in the Village Hall letter box. Entry fees should be attached in a sealed envelope.

CLOSING DATE FOR ENTRIES MONDAY 5th JUNE